

ANNEX: INSTRUCTIONAL REQUEST FOR THE FAVORABLE CONCEPT FROM THE COLOMBIAN FILM COMMISSION OF PROIMÁGENES.

Note that if the application is for **films** (feature film or short film), you must proceed with the request through the “office of Audiovisual Works, Cinema, and Interactive Media” (DACMI), of the Ministry of Culture. This process is for free.

For other types of **audiovisual works** (series, video games, music videos, animations, etc.) the process must be carried out through the Colombian Film Commission of Proimágenes for a value per request of 1 SMMLV (Colombian Monthly Minimum Wage).

To start the procedure of the Request for a Favorable Concept of the Colombian Film Commission of Proimágenes, you must have the following documents available:

1. **Request for Favorable Concept** signed and addressed to the Colombian Film Commission of Proimágenes. This document must be signed by the producer responsible for the audiovisual project or person who proves the necessary authority to do so. ([download the form here](#))

→ All documents must be included in a **single PDF file**
2. **Copy of the applicant's RUT** (for Colombian natural or legal persons) or the following information of the applicant (for foreign natural or legal persons): Full name, identification number, email, address, telephone, city, and country
3. Bank transfer for the value of one (1) SMMLV (Colombian Monthly Minimum Wage) in **the current account of the Bank Bancolombia No. 031-165942-73 belonging to Fondo Mixto de Promoción Cinematográfica Proimágenes Colombia, NIT. 830.046.582-4.**

Once the documents are prepared, attach them on the following [link](#).

In order to file the request, take a screenshot of the final page of the form confirming the sending of the request and send it with the subject "Request_CFCFN_Project Name" to the e-mails:

leidyquinones@proimagenescolombia.com ,
dianagonzalez@proimagenescolombia.com with a copy to
mariafernandagallos@proimagenescolombia.com and
angelanavarro@proimagenescolombia.com ,
maribelascencio@proimagenescolombia.com

The authorization, approval, the issued concept by the Colombian Film Commission of Proimágenes or, when applicable the rejection of the same, will be communicated to the applicant within a maximum term of ten **(10) business days** from the fulfillment of the requirements