

	PROCESO FOMENTO CINEMATOGRAFICO-PRODUCCIÓN	Código	FC-IN-4
	INSTRUCTIONS FOR APPLYING FOR PROIMÁGENES CONCEPT CERTIFICATION	Versión	2
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Before submitting your application, please note that:

- For **cinematographic works**, the equivalent document must be requested through the Directorate of Audiovisual, Film, and Interactive Media (DACMI) of the Ministry of Culture (filming authorization resolution). This service is free of charge.

- If it is an **audiovisual work** (series, video games, music videos, animations, etc.), it must be done through Proimágenes Film Commission. The fee will be **1 SMMLV** per application.

How to apply for the Proimágenes Concept?

To begin the Proimágenes Concept Application process, you must have the following documents available:

1. **Favorable concept application** signed and addressed to the Proimágenes Film Commission, signed by the producer responsible for the audiovisual project or a person who can prove they have the necessary authority to do so ([download the form from the application platform](#)).

→ The file must be in **PDF** format.

2. **Copy of the applicant's Tax Identification Number** (for Colombian individuals or legal entities) or the following information about the applicant (for foreign individuals or legal entities): Full name, identification number, email address, address, telephone number, city, and country.
3. **Proof of payment of one (1) SMMLV** in the Bancolombia Bank current account **No. 031-165942-73** in the name of the Proimágenes Colombia Film Promotion Fund, **NIT. 830.046.582-4**.

Once you have the necessary information, you can submit your application via the following [link](#). Follow these steps:

1. Create an account: enter your email address, cell phone number, and password.

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Hemos cambiado los requisitos de la contraseña. Si ya tienes una cuenta en la plataforma, [actualiza tu contraseña](#) e inicia sesión con tu [correo electrónico](#).

Si estás creando una cuenta o ya actualizaste la contraseña ignora esta alerta.



Iniciar
Crear cuenta

Cod. X
Celular

Mínimo de 6 caracteres con 1 mayúscula, 1 minúscula, 1 número, 1 carácter especial (e.j. #?@\$%*&-) y sin espacios.

Al continuar, declaro que conozco y acepto la Política de tratamiento de datos personales y en consecuencia AUTORIZO el tratamiento de mis datos personales en los términos que he leído en el link adjunto.

2. Once your account has been created, log in to the platform with your username and password.
3. Accept the privacy notice.
4. Fill in the name of the project.
5. Select the requirement to request, in this case **Concepto Proimágenes** (Proimágenes Concept).

Convocatorias

Abiertas
Cerradas

Editar registro inicial

📄 Requerimientos - Carta de Invitación - 2025 ▼

📄 Requerimientos - Trámite de visa tipo 'V' de cortesía - 2025 ▼

📄 Requerimientos - Certificación de obra audiovisual extranjera - 2025 ▼

📄 Requerimientos - Trámites aduaneros - 2025 ▼

📄 Requerimientos - Concepto Proimágenes - 2025 ▼

6. When you have finished filling out the application form, select **save**.
7. The platform directs you to the “Documents” tab, where you must attach each of the requested files in **PDF** format.

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Por favor, asegúrese de que los documentos personales que adjunte estén correctamente nombrados para facilitar su identificación. El sistema le permitirá cargar documentos con un peso máximo de **20MB**.

Enviado	Documento	Formato
✓ 27 Feb 2025	* Solicitud firmada / Signed Request	  
✓ 27 Feb 2025	* RUT / If you are a foreign company please add the company's information for the receipt	 
✓ 27 Feb 2025	* Comprobante de consignación / Bank deposit	 

8. After uploading all documents to the platform, you can **submit the application**.

The authorization, approval, Proimágenes concept, or, where applicable, denial thereof shall be communicated to the applicant within a maximum period of ten (10) business days from the fulfillment of the requirements.